

## **Women in Technology Training Program, 2017**

### **Information Package**

In this package, you will find useful information to help you decide if the Making Changes Women in Technology program is right for you.

#### **Inside this package:**

1. About the program
2. Program funding
3. Eligibility Criteria
4. Schedule
5. Application process

If you have any questions please contact us at

Telephone: 403-262-5776 extension 5

Email: [execdirector@makingchangesassociation.ca](mailto:execdirector@makingchangesassociation.ca)

## Women In Technology

### 1. Before you register for our training program, please ask yourself:

- Do you want to work in the Information and Technology sector?
- Do you want to build your skill level to become a professional in the sector?
- Are you able to commit to full time training?
- Are you looking for a good job that will help build your career?

**If you answered “yes” then this program may be a good fit for you!**

Making Changes Women in Technology program is a 24-week program that includes three main parts:

**Employment and Life Skills program (8 weeks)** - women are supported to develop the awareness, knowledge and skills in the areas of assertiveness, communication, vocabulary, networking, job search and job maintenance.

**Technical training (12 weeks)** - Facilitated by the team from YYCNet Labs the CCNA Routing and Switching program, provides networking theory, practical experience, soft-skills development and career exploration leading to CCENT and CCNA certification.

**Work experience (4 weeks)** - Making Changes offers all participants a work experience opportunity in the Information and Technology sector.

**Note:** Employment is not guaranteed after our program; however, post-employment support is offered after the program.

### 2. Program Funding Information

The program is funded by the Government of Alberta, through the Minister of the Status of Women.

### 3. Program Eligibility

- Immigrant or Aboriginal women
- A “Can Do” attitude
- Stable living environment
- Clear employment goals
- Interest in the Information and Technology industry
- Ready, willing and able to commit to the entire program
- Ready for employment
- If required arrangements for childcare

## Women In Technology

### 4. Upcoming Program and Application Process 2017

Program	Applications Open	Program Start Date
Women in Technology	May 23 <sup>rd</sup> , 2017	July 10 <sup>th</sup> , 2017

**Note:** applications accepted on a first come, first served basis.

#### How do I get in to the program?

Step	Action	Why
1	Application	<b>How to apply:</b> Go to <a href="http://ww.makingchangesassociation.org">ww.makingchangesassociation.org</a> Or email <a href="mailto:execdiretor@makingchangesassociation.org">execdiretor@makingchangesassociation.org</a> to request an application.
2	Information Session	Attend one of the 2 information sessions offered. They will detail all the information you will need in order to help you make your decision.
3	First Interview	This in-depth interview will be a scheduled appointment. Bring you resume, a copy of your application budget and job search forms (to be provided at the Information session).
4	Final Interview	This meeting will ensure the training is right for you and will determine your commitment to the program. You will receive a letter of confirmation that you are placed in the program.

The application process has many steps. It is important that you complete each step in the process. The Making Changes staff will help you with any questions at any time during the process.

### 5. Cisco Certified Network Administrator (“CCNA”) training

Students will receive twelve (12) weeks of facilitator assisted Cisco Certified Network Administrator (“CCNA”) training leading to a CCNA Certification including but not limited to (topics in parenthesis):

- CCNA1: Introduction to Networks (Terms and concepts, network protocols, Ethernet, addressing, subnetting)
- CCNA2: Routing and Switching Essentials (Routing concepts, switched networks, VLANs, access control lists, DHCP, NAT)
- CCNA3: Scaling Networks (LAN redundancy, link aggregation, Wireless LANs, OSPF, EIGRP)
- CCNA4: Connecting Networks (WANs, point-to-point networking, VPNs, BGP)

YYCNET Labs will prepare and assist students with registration for the Pearson Vue Exams.